

Introduced by: KIB Assembly
Requested by: KIB Assembly
Drafted by: Borough Clerk
Introduced: 12/17/2015
Amended: 12/17/2015
Public Hearing: 01/07/2016
Adopted: 01/07/2016

**KODIAK ISLAND BOROUGH
ORDINANCE NO. FY2016-11**

AN ORDINANCE OF THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH AMENDING TITLE 2 ADMINISTRATION AND FINANCE, CHAPTER 2.30 RULES OF THE ASSEMBLY, SECTION 2.30.030 TYPES OF MEETINGS TO CHANGE THE COMMENCEMENT AND ADJOURNMENT TIMES FOR ASSEMBLY MEETINGS AND WORK SESSIONS AND SECTION 2.30.060 ORDER OF BUSINESS AND AGENDA BY SWITCHING THE ORDER OF AWARDS AND PRESENTATIONS AND CITIZENS' COMMENTS

WHEREAS, the purpose of this ordinance is to change the commencement and the adjournment time for Assembly regular meetings; and

WHEREAS, the Assembly also wishes to change the commencement and establish the time for adjournment for work sessions; and

WHEREAS, the Assembly should also have the flexibility to call other meetings and work sessions as it deems appropriate as long as reasonable public notice is given.

WHEREAS, the Assembly also desires to switch the order of business for the regular meeting agenda by moving citizens comments before awards and presentations.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH THAT:

Section 1: This ordinance is of a general and permanent nature and shall become a part of the Kodiak Island Borough Code of Ordinances; and

Section 2: Title 2 *Administration and Finance*, Chapter 2.30 *Rules of the Assembly*, Section 2.30.030 *Types of meetings* is hereby amended as follows:

2.30.030 Types of meetings.

A. Regular Meeting. The assembly shall meet in the borough assembly chambers, in the borough administration building, Kodiak, Alaska, and are to commence at ~~7:30~~ **6:30** p.m. on the first and third Thursdays of each month, or such other time and place as may be designated in the notice of the meeting. Public notice of changed meetings shall be made in at least one newspaper of general circulation in the borough. Meetings shall adjourn at ~~11:30~~ **10:30** p.m. unless the time is extended by a majority of the votes to which the assembly is entitled. No meeting shall be extended beyond ~~midnight~~ **11 p.m.**, unless extended by a two-thirds vote of the assembly, except the meeting shall be extended to set the time and place for resumption of the meeting.

- 53 B. Special Meetings. Special meetings may be called by the mayor, deputy presiding officer, or
54 by three members of the assembly and, except in an emergency, upon no less than 24
55 hours' effective notice to each member. Effective notice shall be written or oral. The notice
56 shall indicate time, location and the purpose of the special meeting and by whom called. The
57 calendar for a special meeting shall be as follows:
58 1. Roll call.
59 2. Citizens' comments.
60 3. Consideration of matters in the call for the special meeting.
61 4. Adjournment.

62
63 Matters not included in the call for the special meeting may not be considered. Special
64 meetings shall commence and adjourn as provided in subsection A of this section unless
65 specifically amended.
66

- 67 C. Adjourned or Recessed Meetings. If the assembly has not concluded the agenda, the time
68 and place of the resumption of the meeting shall be announced or the items shall be carried
69 over to the following regular meeting or taken up at a special meeting called for that
70 purpose.
71

- 72 D. Work Sessions. The assembly may meet informally in work sessions, at the call of the
73 mayor, deputy presiding officer, or by three members of the assembly, to review forthcoming
74 programs of the borough, receive progress reports on current programs or projects or
75 receive other similar information from the manager; provided, that all discussions and
76 conclusions thereon shall be informal. Work sessions are public and no formal action shall
77 be taken by the assembly. Regularly scheduled work sessions are to commence at 6:30
78 p.m. and shall adjourn at 10:30 p.m. unless the time is extended by majority members
79 of the Assembly.
80

- 81 E. Other public meetings or work sessions. The Assembly may hold other meetings or
82 work sessions at such other time and place as it deems appropriate as long as
83 reasonable public notice is given.
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85 **Section 3:** Title 2 *Administration and Finance*, Chapter 2.30 *Rules of the Assembly*, Section
86 2.30.060 *Order of Business* is hereby amended as follows:
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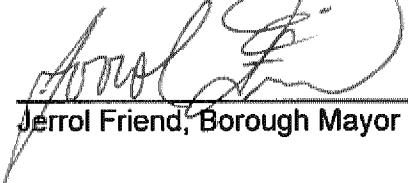
88 **2.30.050 Order of business and agenda.**

- 89 A. Order of Business. The order of business for each regular meeting of the assembly shall be
90 as follows:
91 1. Invocation.
92 2. Pledge of Allegiance.
93 3. Roll call.
94 4. Approval of agenda and consent agenda. (Approval of consent agenda passes all items
95 indicated. Consent agenda items are not considered separately unless an assembly member so
96 requests. In the event of such request, the item is returned to the general agenda.)
97 5. Approval of minutes.
98 6. ~~Awards and presentations.~~ Citizens' comments.
99 a. Agenda items not scheduled for public hearing and general comments.
100 7. ~~Citizens' comments.~~ Awards and presentations.

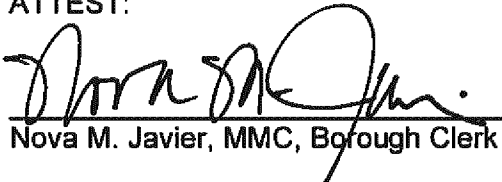
- 101 8. Committee reports.
- 102 9. Public hearing.
- 103 10. Borough manager's report.
- 104 11. Messages from the borough mayor.
- 105 12. Consideration of calendar – Unfinished business.
- 106 13. Consideration of calendar – New business.
- 107 a. Contracts.
- 108 b. Resolutions.
- 109 c. Ordinances for introduction.
- 110 d. Other items.
- 111 14. Citizens' comments.
- 112 15. Assembly members' comments.
- 113 16. Adjournment.

114
115 **ADOPTED BY THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH**
116 **THIS SEVENTH DAY OF JANUARY, 2016**
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119
120 KODIAK ISLAND BOROUGH

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122 
123 Jerrol Friend, Borough Mayor
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125 ATTEST:

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128 Nova M. Javier, MMC, Borough Clerk
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